

**Minutes of a meeting of Shobnall Parish Council
held at Brook House, Shobnall Road on Monday 15 July 2024 commencing at 7pm**

Present

Councillor Shilton in the Chair
Councillors Dittmer and Hoare

Also present

ESBC Councillor McKiernan
Mary Danby, Clerk

Public Forum

No comments or questions were received.

40. Apologies

Councillor Pennicott and Borough Councillor Walker.

41. Declarations of Interest and receive written applications for dispensations under the Localism Act 2011

None were declared.

42. Minutes

Resolved That the Minutes of the meeting held on 17 June 2024 be approved as an accurate record.

43. Matters arising

Minute No. 30 (Defibrillator request)

The Clerk reported that MW Cripwell had quoted to supply and install a defibrillator and heated cabinet on the external wall of the Oak & Ivy, Wellington Street. A response was awaited from Marstons regarding the granting of a licence for the equipment to be installed.

Agreed That this item be deferred until such time as Marstons issue the licence.

Minute No. 31 (Noticeboard – Shobnall Community Centre)

The Clerk advised the council that DSK Engineering had quoted £145.95 plus VAT to supply and fit a new header board for the above noticeboard, delivery was noted as being approximately six weeks. The quotation had been accepted on 08 July 2024.

Minute No. 39.3 (Speed limiter road markings on Shobnall Road)

County Councillor Afsar had responded advising that a consultation will be taking place regarding Henhurst Hill, Forest Road and Shobnall Road with safety and speed reducing measures. He said that residents living in this area will be sent a letter of a Scheme the County is looking to introduce including de-classifying the Weight limit to prevent lorries travelling down here and he would update the Parish once the consultation is live.

44. Borough Councillor's report

Councillor McKiernan said that there had been a Full Council meeting on 08 July with only two agenda items: one item noting that Cllr Mike Ackroyd had died and sending sincerest condolences to his wife and family; the other item dealt with committee memberships. The Council will next meet in mid-September.

She said that the Maltings consultation will see the building open to the public in August, she added that funds could not yet be identified for the project as plans need to be finalised to enable applications to be made.

Councillor McKiernan said that she has a busy diary for her Mayoral duties, seeing her currently attending four events every week. She continues to Chair the Development Plan Committee.

She advised the council that an artist will be working with children on a mural at Unity Park on 05 and 09 August. She asked the council if it would grant funds for a summer event to be arranged at Unity Park for children and their families, possibly either on one the dates when the artist will be on site or as a separate event.

Resolved That the council grant £250 for the event, subject to Councillor McKiernan confirming the use of the funds prior to payment being made.

Councillor Shilton reported on behalf of **Councillor Walker**. Councillor Walker had attended a residential car park on Shobnall Street which is being used for vehicle repairs and there was a lot of debris and litter being left on the site. Following the visit the area had been cleared within 24 hours by ESBC. It is unclear as to who owns the site and Councillor Walker had arranged to meet with Officers to try and establish who the owner is.

45. Financial matters

45.1 Schedule of payments

| Payee | Payment Method | Gross £ | VAT £ | Transaction Detail |
|--------------------------------|----------------|-----------------|--------------|-------------------------------|
| HSBC | DD | 8.00 | 0.00 | Bank charges |
| Hardy Signs | BACS | 259.20 | 43.20 | Equipment signs |
| Clerk | BACS | 830.68 | 0.00 | Salary and expenses |
| Staffordshire Signs & Graphics | BACS | 44.40 | 7.40 | Self-adhesive decals for SID |
| MW Cripwell Ltd | BACS | 216.00 | 36.00 | Defib inspections (June 2024) |
| Total | | 1,358.28 | 86.60 | |

Resolved That the above payments be approved.

45.2 Bank reconciliation as at 30 June 2024

| | |
|-------------------------------------|-------------------|
| | £ |
| Current Account | 73,143.00 |
| HSBC Business Money Manager Account | 30,971.08 |
| | 104,114.08 |

Resolved That the above was a true record.

45.3 Earmarked Reserves (EMRs)

| Earmarked Reserves | Opening 01/04/2024 £ | Movement In funds £ | Balance 30/06/2024 £ |
|----------------------------------|----------------------------|---------------------------|----------------------------|
| Elections | 9,592.20 | 0.00 | 9,592.20 |
| Community projects | 35,225.00 | 0.00 | 35,225.00 |
| Dallow Lock mural refurbishments | 7,675.00 | 0.00 | 7,675.00 |
| Replacement IT equipment | 5,000.00 | 0.00 | 5,000.00 |
| Speed Indication Device | 5,555.00 | 0.00 | 5,555.00 |
| Benches | 9,672.00 | (1,882.00) | 7,790.00 |
| Shobnall Road surveys | 7,525.00 | (4,023.00) | 3,502.00 |
| | 80,244.20 | (5,905.00) | 74,339.20 |

Resolved That the EMRs be agreed.

46. Receipts/payments to 30 June 2024

Agreed The report be noted.

47. Biodiversity: Local councils

Resolved That the council adopt the Biodiversity Policy (Attachment A).

48. Banking arrangements

Information had been received via NALC/SPCA regarding the Financial Services Compensation Scheme (FSCS) from which it was confirmed that, unless the council wished to do so, there was no requirement to open an account with another banking institution.

49. Planning matters

49.1 Planning applications

| Application No. | Location | Proposal |
|-----------------|---|--|
| P/2024/00276 | Lovell Homes Lawns Farm Shobnall Road | Display of a non-illuminated banner sign for a temporary period up to 31.10.2025 |
| No objection | | |

| | | |
|--------------|-------------------|--|
| P/2024/00668 | 224 Shobnall Road | Demolition of existing conservatory and erection of a garden room (Revised Scheme) |
| No objection | | |
| P/2024/00669 | 224 Shobnall Road | Listed Building Consent for the demolition of existing conservatory and erection of a garden room (Revised Scheme) |
| No objection | | |

50. Staffordshire County Council:

Shobnall Road, Burton upon Trent – Proposed Parallel Crossing and Road Humps Resolved

That the council does not agree to the proposed parallel crossing and road humps. Whilst accepting that the proposed crossing links with the National Cycle Network Route 54 Councillors thought that the proposed location would not be used by many people and it would be better placed further along Shobnall Road where a crossing would be better used, for instance by parents/carers and children accessing the local school and children’s nurseries.

51. Playday at Shobnall Leisure Complex: 21 August 2024

Councillor Pennicott had requested that this item be included on the agenda for consideration. The council had been offered an area at Playday to promote the work of the local council. Councillors were unsure as to what the council might want to do/offer on the day and who would represent the PC at the event. **Agreed** that Councillor Pennicott be asked:

- a) What he might want to do at the event
- b) What information he would want provided and in what form and
- c) If he would be available to represent the PC at the event

52. Safety of Lithium-ion Batteries and e-bikes and scooters

Resolved That the council supports the campaign to improve the safety of lithium-ion batteries.

53. Councillors questions/reports

No questions or reports were received.

54. Correspondence and Circulars

54.1 Staffordshire Parish Councils’ Association (SPCA)

The SPCA’s Bulletins had been circulated to all Councillors.

The meeting closed at 7.42pm

Date of next meeting

Monday 16 September commencing at 7.00pm at Brook House, 18 Shobnall Road, Burton on Trent DE14 2BA

Signed

Date

Shobnall Parish Council Biodiversity Policy

In accordance with the Duty imposed on parish councils by Section 40 of the Natural Environment and Rural Communities Act (NERC) 2006, updated by Section 102 of the Environment Act 2021, Shobnall Parish Council will in exercising all its functions have regard to the purpose of conserving biodiversity.

Biodiversity means the variety of life around us and includes every species of plant and animal, the genetic material that makes them what they are, and the communities that they form. Biodiversity is essential in sustaining the living networks, or 'ecosystems' that provide us all with health, wealth, food and the vital services our lives depend on. It is a core component of sustainable development, underpinning economic development and prosperity.

As Shobnall Parish Council neither has, nor manages, land or buildings it cannot be an initiator of biodiversity strategies. However, the Parish Council will be expected, if appropriate, to influence what is called 'biodiversity net gain' by encouraging others in its area.

To help Shobnall Parish Council meet its Biodiversity Policy:

- The Parish Council will consider the potential impact on biodiversity represented by planning applications.
- The Parish Council undertakes to work in partnership with other organisations to protect, promote and enhance biodiversity within areas of the Parish.
- The Parish Council will, wherever possible, raise public awareness of biodiversity issues. The Parish Council will communicate information and raise awareness of biodiversity through its website.

This Policy was adopted by Shobnall Parish Council on 15 July 2024 and will be reviewed every five years at the Annual Parish Council Meeting.

Action Plan

| Site/ Objective | Action | Outcome | Target | Reporting/ Publicity |
|--|---|---|---------|-------------------------|
| Whole council area | Raise local awareness of biodiversity. | Gain local support for action. | Ongoing | Website |
| The Built Landscape | Ensure that planning consultations are considered against the requirements of the Neighbourhood Plan Encourage hedgehog/small animal highways with permeable boundaries | Protecting/enhancing habitats. Extending habitats. | Ongoing | |
| Increase community awareness of biodiversity | Ask residents for their views on what they would like to be done to conserve biodiversity within the parish. Raise awareness of the importance of gardens as habitats for wildlife. Create a page on the parish council website for photographs/information/links | Engagement/ownership of biodiversity. Promote biodiversity. Promote biodiversity. | Ongoing | |
| Support Community Projects | Support hedge/tree planting in any appropriate areas. Work in partnership with the school to develop young people's awareness of the environment around them. Consider events and offer volunteering opportunities to support biodiversity, working with local organisations. | Extending habitats. Promote biodiversity. Promote biodiversity. | | |