

**MINUTES OF THE MEETING OF SHOBNALL PARISH COUNCIL
HELD AT THE PRINCESS STREET TRAINING EDUCATION AND ENTERPRISE CENTRE, PRINCESS STREET,
BURTON ON TRENT ON MONDAY 15 JULY 2019 COMMENCING AT 7.00PM**

PRESENT

Councillor Dennis (in the Chair)
Councillors Asghar, Dittmer, Donlon, Hoare, Shilton and Yousaf

In attendance

County Councillor Clarke
ESBC Councillor McKiernan
Mary Danby, Clerk

PUBLIC FORUM

- 2019-20/39 APOLOGIES**
None, all Parish Councillors were present.
- 2019-20/40 DECLARATIONS OF INTEREST**
None declared.
- 2019-20/41 WRITTEN APPLICATIONS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011**
None were received.
- 2019-20/42 UPDATES TO COUNCILLORS' REGISTER OF INTEREST FORMS**
No updates were notified.
- 2019-20/43 MINUTES OF THE COUNCIL MEETING HELD ON 17 JUNE 2019**
RESOLVED That the Minutes of the meeting held on 17 June 2019 be approved and signed as an accurate record.
- 2019-20/44 MATTERS ARISING FROM THE COUNCIL MEETING HELD ON 17 JUNE 2019**

2019-20/34.1 Planning Applications

P/2019/00601	43 Shobnall Street	Erection of two storey detached building comprising of 4 no. one bedroom flats and 1 no. two bedroom flat including partial demolition of 43 Shobnall Street at ground level to form vehicular access and erection of external staircase to first floor accommodation
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A resident had written outlining his concerns regarding the above planning application.

AGREED That:

- a) The following additional comment be added to the council's original submission to ESBC:
- It is believed that there would be insufficient visibility for safe access/egress to/from Shobnall Street.
- b) ESBC Councillor Walker to be asked if the residents of Grange Street had been consulted on the application.

2019-20/45 BOROUGH COUNCILLOR'S REPORT

2019-20/45.1 **Councillor McKiernan** reported:

- Rubbish at Vernon Terrace had been removed by ESBC following an article in the Burton Mail. She referred to the ongoing issue of an abandoned car in Shobnall Street and said that ESBC are going to review the situation.
- She said that she had met with a group of parents at Unity Park who said that the see saw had not been replaced and more play equipment was needed. She will make some enquiries at ESBC and she is looking for people to come forward with ideas on how to improve the park.
- She asked if the next PCSO Community Day event could be held on the Lidl car park as the footfall would be much better there than at the Princess Street Training Centre.
- She had noted that a condition of s106 funds being provided for renovating the Link Park was included in papers for consideration by ESBC's Planning Committee regarding the Outline Planning Application for residential properties on the former Imex Centre site.

AGREED That the Clerk write to ESBC to (a) make Officers aware that the parish council knew that s106 funding for the Link Park was included in the conditions if the development is permitted and (b) to request confirmation of the sum of money to be made available for this purpose.

2019-20/46 COUNTY COUNCILLOR'S REPORT

County Councillor Clarke spoke on:

- A resident had contacted him and ESBC Councillors McKiernan and Walker complaining about people drinking heavily outside Lidl and he said that if the PCSOs had noticed this problem in the area there was the potential for the Restricted Alcohol Order (PSPO) to be extended by ESBC.

AGREED That the Clerk contact the PCSOs to ask if they had received complaints about alcohol being drunk in the vicinity of the Lidl store.

- Borough Road would be closed to enable the Burton Rail Station forecourt works to be undertaken.
- He reminded the council that Shobnall Road would also be closed during the school summer holiday for resurfacing works, etc.

Councillors noted that Virgin Media had removed the concrete bollards on the grass verge on the Shobnall Road/Moor Street access footpath/cycleway. Councillor Clarke asked that the Clerk email him asking for Virgin Media's contact details so that a formal request could be lodged by the council requiring bollards to be installed in the same position before they left the site following completion of their works.

AGREED That the Clerk contact County Councillor Clarke and Virgin Media as suggested above.

2019-20/47 FINANCIAL MATTERS

2019-20/47.1 Schedule of Payments

Payments	Payment Method	Gross £	VAT £	Transaction Detail
Bloomin' Gardens	BACS	456.00	76.00	The Link Park: Litter picking, play equipment inspection, grass cutting
Princess Street Training Centre	BACS	50.00	-	Room hire / refreshments
Clerk's salary	BACS	642.70	-	Clerk's salary and expenses
Viking	BACS	49.12	8.19	Stationery
Staffordshire Parish Councils' Assn	BACS	20.00	-	Training Fee (1 delegate)
Computer Lifeline	BACS	342.0	-	Annual Subscription: Email & Domain services
Computer Lifeline	BACS	30.00	-	Reset and reconfigure 1 no. ASUS tablet
Total Payments		1,589.82	84.19	

RESOLVED That the above payments be approved.

2019-20/47.2 Bank reconciliation

Bank Reconciliation	£
Current Account	33,213.13
LESS: Cheque No.101003 (unpresented)	- 550.04
Business Manager Account	30,075.53
Total Funds Available as at 30 June 2019	62,738.62

RESOLVED That the above was a true record.

2019-20/47.3 2019/20 Budget as at 30 June 2019

RESOLVED That the Budget report showing receipts and payments as at 30 June 2019 be received and noted.

2019-20/48 PLANNING MATTERS

2019-20/48.1 Planning Applications

Application No.	Location	Proposal
P/2019/00560	239 Waterloo Street	Change of use from Shop (Class A1) to Hot Food Takeaway (Class A5) and installation of a flue
Comment: As the property is close to residential properties, the business's opening hours should not adversely affect residents		
P/2019/00734	297 Shobnall Street	Erection of single storey side and rear extension and rear dormer extension
Comment: No objection in principle subject to a pre-condition being made that the applicant should provide trees to be planted in an appropriate area (to be agreed with ESBC) to replace those being felled		

2019-20/49 STAFFORDSHIRE COUNTY COUNCIL:

CONSULTATION ON DRAFT REVISED STATEMENT OF COMMUNITY INVOLVEMENT

RESOLVED That the consultation document be re-sent to all parish councillors, copied to County Councillor Clarke and any comments should be emailed to the Clerk no later than 23 July 2019.

**2019-20/50 EAST STAFFORDSHIRE BOROUGH COUNCIL:
SUPPLEMENTARY PLANNING DOCUMENTS – CONSULTATIONS**

2019-20/50.1 Shopfronts Supplementary Planning Document

RESOLVED Councillors felt that shops and businesses should be allowed the freedom to express their individualities, allowing areas to develop their own characters.

2019-20/50.2 Separation Distances and Amenity Supplementary Planning Document

RESOLVED That councillors noted that there is no mention of the need to provide bin storage areas and they ask that this be considered for inclusion in the document.

2019-20/51 TO RECEIVE QUESTIONS FROM COUNCILLORS AND REPORTS FROM REPRESENTATIVES

- A councillor reported that trees within the Wellington Street Almshouses site were causing the boundary wall to bow out and tree roots were damaging the footway.

RESOLVED That the Clerk write to the Clerk to the Burton Consolidated Charity to advise them of the above problems.

- A councillor referred to the comments made by ESBC Councillor McKiernan regarding initiatives undertaken by ESBC regarding fly tipping (Minute No. 2019-20.45.1) and asked if ESBC could be asked what initiatives had been undertaken and what initiatives were being considered going forward.

AGREED That ESBC be contacted as requested.

- A councillor asked if it was time for the Shobnall Neighbourhood Plan to be amended to take account of all types of multi occupancy properties, i.e. HMOs, boarding houses, apartments intended for multiple occupancy. A query was also put as to whether the Neighbourhood Plan should reflect the revised Separation Distance and Amenity Supplementary Planning Document.

RESOLVED The ESBC be contacted for advice/guidance in the above matter.

2019-20/52 CORRESPONDENCE AND CIRCULARS

2019-20/52.1 SPCA: Weekly Bulletins had been forwarded to all Councillors.

2019-20/53 THE LINK PARK

Councillors received quotations and information to aid them in considering whether playground and fitness equipment at The Link Park should be removed and replaced with modern equipment. It was noted that the Outline Planning Application for residential properties to be developed on the former Imex Centre site was due to be considered by ESBC's Planning Committee on 16 July and that a condition had been included to the Officer's report to the Planning Committee that s106 funds in the sum of £63,400 be provided by the developer for improvements to The Link Park. After lengthy discussion it was:

RESOLVED THAT:

- a) Further consideration of this matter be deferred to the September 2019 meeting of the council when the decision re the former Imex Centre site would be known.

- b) If the council decides to go ahead with replacing the equipment it should engage a professional bid writer to apply for funds/grants from agencies/organisations likely to fund such a project.
- c) Branston Parish Council to be asked for their experience of the Clays Lane play area provided and maintained by that council.
- d) Contact the member of the public who had written with her support for the equipment to be replaced asking her to speak with other people who use the Park and asking them to write to the Clerk expressing their support for new equipment to be provided.

DATE OF NEXT MEETING

Monday 16 September 2019 commencing at 7.00pm at The Princess Street Training Enterprise Centre, 25-28 Princess Street, Burton on Trent DE14 2NW.

The Meeting closed at 9.20pm

Signed

Date