

**MINUTES OF THE MEETING OF SHOBNALL PARISH COUNCIL
HELD AT THE PRINCESS STREET TRAINING EDUCATION AND ENTERPRISE CENTRE, PRINCESS
STREET, BURTON ON TRENT ON MONDAY 17 JUNE 2019 COMMENCING AT 7.00PM**

PRESENT

Councillor Dennis (in the Chair)
Councillors Dittmer, Donlon, Hoare and Shilton

In attendance

County Councillor Clarke
ESBC Councillors McKiernan and Walker
PCSO Fellows
Kate Tomson-Rayner, Co-ordinator East Staffordshire Children's Centre
Four members of the public
Mary Danby, Clerk

PUBLIC FORUM

Kate Tomson-Rayner gave an overview of the East Staffordshire Children's Centre where families with young children can access a range of services, participate in activities and get information about what is going on locally. The Centre works with lots of other people that offer support to families including the NHS, JobCentre Plus, adult learning and targeted/specialist services such as family support services. She said that the purpose of the children's centre is to ensure that young children get the best start in life and that their families are supported to help them achieve this.

Ms Tomson-Rayner was encouraged to liaise with the Mosque, local Post Office, the Princess Street Training Centre, etc to spread the word in the community of the services and facilities available to young families through the Children's Centre.

2019-20/23 APOLOGIES

None, all Parish Councillors were present.

2019-20/24 DECLARATIONS OF INTEREST

None declared.

2019-20/25 CO-OPTIONS

RESOLVED That Hamid Asghar and Mahboob Yousaf be co-opted onto the parish council, they signed their Declaration of Acceptance of Office and took their place at the table.

2019-20/26 WRITTEN APPLICATIONS FOR DISPENSATIONS UNDER THE LOCALISM ACT 2011

None had been received.

2019-20/27 UPDATES TO COUNCILLORS' REGISTER OF INTEREST FORMS

No updates had been notified. Councillors Asghar and Yousaf were provided with their Register of Interest forms which were to be sent to the Clerk once these had been completed.

2019-20/28 MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON 13 MAY 2019

RESOLVED That the Minutes of the meeting held on 13 May 2019 be approved and signed as an accurate record.

2019-20/29 MATTERS ARISING FROM THE COUNCIL MEETING HELD ON 13 MAY 2019

2019-20/7.3 Use of lift at the Princess Street Training Centre

Confirmation had been received that the council would have permission to use the lift on those occasions when meetings are due to be held on the first floor of the Centre.

2019-20/9 Shobnall Leisure Complex

Neil Brown, Sports Development Manager, Everyone Active had said that he and his colleague Simon Morgan, Contract Manager would be available to speak to the council at its September meeting. If this was too late for councillors, a daytime meeting had been offered at Shobnall Leisure Centre week commencing 17 June or between 01-12 July or mid-August.

RESOLVED That Neil Brown and Simon Morgan be invited to attend the council meeting on 16 September.

2019-20/13 Borough Councillor's Report re people living in tents on Shobnall Fields.

ESBC's Housing Manager had confirmed that the occupants had been contacted in the past and he had asked the Rough Sleepers Outreach Team to attend again to re-engage with the occupants. Members noted that an individual was still living in a tent on Shobnall Fields and expressed concern for that person's wellbeing.

RESOLVED That ESBC's Housing Manager be informed of the council's concern for the individual's wellbeing.

2019-20/20 The Link Park

- a) The County Council were asked on 14 May what the cost would be if the council wished to surrender the lease. The County Council were now prepared to consider offering a 25-year lease to the council.

With regard to surrendering the lease their response was: "It is hard to put an exact figure on this, but essentially to take a simple surrender of the lease we would require you to remove any equipment on the site and make good and also secure it from unauthorised access. In that regard your Option 2 (remove all the equipment and return the area to grass) and Option 3 (surrender the lease) from your previous email are similar in cost terms.

Whilst this sort of thing would be subject to a committee decision, there might be an option for SCC to contribute an amount to your Option 1 (replace the existing play and fitness equipment)."

RESOLVED That the County Council's responses be included in the report for consideration at the July council meeting.

- c) The three suppliers had provided their concept designs in .pdf format and these had been uploaded to the council's website together with a News Release.
- d) The News Release had been sent to the Burton Mail for publication however Councillors reported that they did not think it had been published.

RESOLVED That the News Release be re-sent to a named Reporter(s) for publication as soon as possible.

2019-20/30 PCSO'S REPORT

- PCSO Fellows tabled a report detailing the crime statistics for the Ward over the previous 12-month period.
- A Community Engagement Day had been held at the Princess Street Training Centre on 15 June which had been well attended and it was planned that the event would be held every six months going forward.

In response to a query regarding an incident in Waterloo Street on 13 June, PCSO Fellows said that a 999 call had been received saying that a group of men were seen to chase another group, armed with what are believed to be bladed weapons down Waterloo Street. There were no reports of any injuries, but officers were asking for witnesses to come forward.

2019-20/31 BOROUGH COUNCILLOR'S REPORT

2019-20/31.1 **Councillor McKiernan** reported that she had submitted a motion for the June Full Council meeting asking the council to agree to renew its support for the aims of the Fairtrade movement. This Council will support East Staffordshire Fairtrade Group to RENEW its Fairtrade status in 2019 for the Borough.

She also mentioned that Bargates and the Burton upon Trent Regeneration Strategy were also agenda items for the June Full Council meeting.

AGREED That a letter be sent to ESBC stating that the parish council believes that the current plan does not make best use of the river frontage; that Bargates and the Regeneration Strategy need to be combined into one plan, that the parish council supports the Civic Society's vision of a "high-quality mixed-use development with an active frontage to the Washlands making the most of the riverside location".

2019-20/31.2 **Councillor Walker** spoke on roadside flooding problems affecting residents of Shobnall Street, Gordon Street, Waterloo Street, etc. County Councillor Clarke asked that the details be sent to him so that he can take the issues up with Staffordshire Highways.

He also spoke of the many complaints he had received regarding fly tipping at Vernon Terrace, Casey Lane, Victoria Street, private car park at the top of Princess Street. A councillor mentioned problems in Shobnall Street, near Saw Mill Way.

AGREED That the parish council report the above areas to ESBC's CCE Officers asking them:

- a) to visit the areas and arrange for the fly tipping to be removed in the interests of public health and safety
- b) what are ESBC doing to communicate the message to residents on how to report fly tipping issues

- c) if fly tipping had increased due to charges being applied at the Burton Recycling Centre by the County Council and if so was ESBC applying any pressure on the County Council to reconsider the charges?

Councillor Walker also reported that two pieces of fencing were being installed at Unity Park in a bid to stop people from entering residents' gardens.

2019-20/32 COUNTY COUNCILLOR'S REPORT

County Councillor Clarke spoke on:

- his dealings with a resident regarding a parked vehicle in Shobnall Street
- a meeting he had had with Virgin Media regarding their current programme of works
- a request he had received for parking provision for a shop on Shobnall Road
- he confirmed that Victoria Crescent would be completely resurfaced once the housing and Virgin Media works had been completed
- his dissatisfaction with drain clearance works undertaken in the town on 15 June and that he would be taking this up with Staffordshire Highways
- Fostering Month – people were being encouraged to foster children in the County
- People Helping People – an initiative which is being rolled out encouraging people to help others in their community

2019-20/33 FINANCIAL MATTERS

2019-20/33.1 Schedule of Payments

Payments	Payment Method	Gross	VAT	Transaction Detail
Bloomin' Gardens	BACS	456.00	76.00	The Link Park: Litter picking, play equipment inspection, grass cutting
Princess Street Training Centre	BACS	47.50	-	Room hire / refreshments
Clerk's salary	BACS	644.76	-	Clerk's salary and expenses
HMRC	Chq. No. 101003	550.04	-	Q1: NI/PAYE
Total Payments		1,698.30	76.00	

RESOLVED That the above payments be approved.

2019-20/33.2 Bank reconciliation

Bank Reconciliation	£
Current Account	34,361.39
Business Manager Account	30,060.38
Total Funds Available as at 31 May 2019	64,421.77

RESOLVED That the above was a true record.

2019-20/33.3 **2019/20 Budget as at 31 May 2019**
RESOLVED That the Budget report showing receipts and payments as at 31 May 2019 be received and noted.

2019-20/34 PLANNING MATTERS

2019-20/34.1 **Planning Applications**

Application No.	Location	Proposal
P/2019/00474	158 Waterloo Street	Change of use of retail shop (Class A1) to form a dwelling (Class C3), including rebuilding of single storey rear section and alterations to front elevation
No objection		
P/2019/00533	67 Reservoir Road	Change of use and extension of existing outbuilding to form a child-minding business (Class D1)
No objection		
P/2019/00597	9 Victoria Street	Erection of a single storey and rear extension and a first floor rear extension
No objection		
P/2019/00601	43 Shobnall Street	Erection of two storey detached building comprising of 4 no. one bedroom flats and 1 no. two bedroom flat including partial demolition of 43 Shobnall Street at ground level to form vehicular access and erection of external staircase to first floor accommodation
Comments: <ul style="list-style-type: none"> ▪ There is insufficient parking for all residents of the neighbouring HMOs (Shobnall NP Policy T5) ▪ Residents will not have access to a garden/green space 		

2019-20/34.2 **Planning decisions**
RESOLVED That the notified planning decisions be received and noted.

**2019-20/35 HORNINGLOW AND ETON NEIGHBOURHOOD PLAN:
PROPOSED UPDATE TO POLICY HE5**
RESOLVED That the information be received and noted.

2019-20/36 STAFFORSHIRE COUNTY COUNCIL: DATA PROTECTION SERVICE
Details were received of a Data Protection service offered to all parish and town councils through the County Council's Information Governance Unit.
RESOLVED That the service offer be declined.

2019-20/37 TO RECEIVE QUESTIONS FROM COUNCILLORS AND REPORTS FROM REPRESENTATIVES
No questions or reports were received.

2019-20/38 CORRESPONDENCE AND CIRCULARS

2019-20/38.1 **SPCA:** Weekly Bulletins had been forwarded to all Councillors.

2019-20/38.2 **SPCA – Local Councillor Training Courses**

The SPCA had arranged two dates when the above course would be delivered in Stafford.

RESOLVED That the course information be sent to Councillors Asghar and Yousaf – they were asked to contact the Clerk if they wished to attend on either date so that a booking(s) could be made in their name(s).

2019-20/38.3 **Planning Training**

Councillors were advised that Rolleston on Dove Parish Council had arranged for the SPCA to deliver its Planning training course on 19 August 2019 in Rolleston on Dove and an invitation had been extended to local parish councils to send a delegate(s) to attend the course. SPCA were charging £250 plus mileage for the course and this cost would be split across participating councils (c£15 per delegate). Four places were currently available.

RESOLVED That four places be reserved on the above course.

DATE OF NEXT MEETING

Monday 15 July 2019 commencing at 7.00pm at The Princess Street Training Enterprise Centre, 25-28 Princess Street, Burton on Trent DE14 2NW.

The Meeting closed at 9.35pm

Signed

Date