

MINUTES OF A MEETING OF SHOBNALL PARISH COUNCIL
HELD AT THE PRINCESS STREET TRAINING EDUCATION AND ENTERPRISE CENTRE, PRINCESS
STREET, BURTON UPON TRENT ON MONDAY 18 FEBRUARY 2019 COMMENCING AT 7.00PM

PRESENT

Councillor Dennis (in the Chair)
Councillors Donlon, Shilton and Yousaf

In attendance

Councillor McKiernan (ESBC)
PCSO Wells

PUBLIC FORUM

No members of the public were present

2018-19/149 APOLOGIES

Councillors Dittmer and Hoare.

2018-19/150 COUNCILLOR RESIGNATION

Members noted that Robert Lewis had stood down as a parish councillor with effect from 31 January 2019 due to business commitments.

2018-19/151 DECLARATIONS OF INTEREST

None declared.

2018-19/152 WRITTEN DISPENSATION UNDER THE LOCALISM ACT 2011

No applications for dispensation had been received.

2018-19/153 UPDATES TO COUNCILLORS' REGISTER OF INTEREST FORMS

No changes to members' registers of interest had been notified.

2018-19/154 MINUTES OF THE COUNCIL MEETING HELD ON 21 JANUARY 2019

RESOLVED That the Minutes of the Meeting held on 21 January 2019 be approved as a true record.

2018-19/155 MATTERS ARISING FROM THE COUNCIL MEETING HELD ON 21 JANUARY 2019

2018-19/140 AND 116 Kingfisher Trail: Totem Poles

ESBC's Open Spaces team had responded saying that the totem poles are on their monthly inspection of the trail. Some works and removals had taken place during 2018. They said that there appeared to be no written maintenance agreement between ESBC and the council and they asked if the council would be prepared to consider half of the costs should the structures need removing and/or replacing.

AGREED That the Clerk was asked to write to the Chairman of the Kingfisher Project as Members wanted to confirm who owned the structures before responding to ESBC.

2018-19/127 Princess Street Training Centre

The Clerk reported that a response was still awaited from the Centre. Councillor Dennis said that she would call in to speak to the Centre Manager to ask for the requested information.

2018-19/129 Planters: Halcyon Way

A quotation had been received in the sum of £825 plus VAT for planting out the five planters on Halcyon Way, the quotation did not include maintenance or watering.

RESOLVED THAT:

- a) The quotation be declined.
- b) Councillor Shilton will call on Halcyon Way residents to ask if they would be prepared to maintain and water plants in the planters if these were provided by the council.

2018-19/148.2 Staffordshire Commissioner for Police Fire Crime

The Clerk reported that the council's request for information had been forwarded to Staffordshire Police as a FOI request as the Commissioner's office does not have access to information of an operational nature.

2018-19/148.4 Branston Walking Group

Councillor Dennis reported that she had attended a meeting of the Walking Group on 14 February. Branston Parish Council are reviewing their footpaths and permissible Rights of Way and there are two footpaths (Nos. 4 and 7) which link with Shobnall Parish. They want Shobnall Parish Council to look at the Shobnall sections and check that they are clear of obstructions and that the stiles are in good order.

AGREED That Shobnall Parish footpaths and permissible Rights of Way be identified and assessed as to their accessibility, informative signage is in place and stiles are fit for purpose.

2018-19/156 PCSO'S REPORT

PCSO Wells reported that Shobnall had seen a 19.1% decrease crime (367 down to 297 Incidents) overall in comparison to this time 12 months ago.

Councillor Yousaf asked why the February Police Drop-in was held in Stretton, not Shobnall. PCSO Wells said that this Drop-in had been organised by another Officer. She said that she would arrange a Drop-in in one of the coffee shops in Shobnall and details would be provided to the council.

Councillor Yousaf asked if the PCSOs work with ESBC's Civil Enforcement Officers – PCSO Wells said that they do when necessary.

Borough Councillor McKiernan reported that she had been requested to raise an issue with the PCSO: A Halcyon Way resident had complained that dog walkers using the canal towpath were throwing their dog litter bags into residents' gardens.

2018-19/157 REPORT FROM THE BOROUGH COUNCILLOR

Local Government Boundary Commission of England: Councillor McKiernan said that the Commission were working with ESBC to review the number of Borough councillors and the number of electors they currently cover. Parish and town councils will be invited to comment on the review when the public consultation opens in October 2019.

IMEX Development: Councillor McKiernan said that she had requested a meeting with the developer – Councillor Dennis asked that a council representative(s) be invited to attend the meeting.

Bargates proposal: Councillor McKiernan reported that some Borough Councillors are unhappy about the Bargates proposal and a Motion had been submitted for consideration at the next ESBC Council meeting.

2018-19/158 REPORT FROM THE COUNTY COUNCILLOR

No report was available as Councillor Clarke had given his apologies due to a prior commitment.

2018-19/159 FINANCIAL MATTERS

2018-19/159.1 Schedule of Payments

Payments	Cheque No.	Gross £	VAT £	Transaction Detail
Bloomin' Gardens	Faster Payment	256.80	42.80	The Link: Litter pick/play equipment inspection
Princess Street Training Centre	Faster Payment	47.50	-	Room hire and refreshments (February meeting)
Clerk's Salary	Faster Payment	673.83	-	Clerk's salary and expenses
Total Payments		978.13	42.80	

RESOLVED That the above payments be approved.

2018-19/159.2 Bank reconciliation

Bank Reconciliation	£
Current Account	25,719.07
LESS: Unpresented cheques:	-
Balance as per Cash Book:	25,719.07
PLUS: HSBC Business Money Manager Account	30,045.56
Total Funds Available as at 31 January 2019	55,764.63

RESOLVED That the above was a true record.

2018-19/159.3 2018/19 Budget

RESOLVED That the Budget report showing receipts and payments as at 31 January 2019 be received and noted.

2018-19/159.4 ICO Direct Debit

RESOLVED That a Direct Debit instruction be set-up to pay the annual ICO Data Protection fee.

2018-19/160 THE LINK PARK

2018-19/160.1 Refurbishment (Minute No. 2018-19/145(c), (g) and (h) refers)

The Clerk reported that:

- She had met on site with a land drainage contractor and a quotation would be available for the next meeting.
- She had met on site with two playground/fitness equipment suppliers and a third meeting had been scheduled. All three equipment suppliers were going to provide concept plans and itemised quotations for inclusive equipment for all age groups for consideration at the April meeting.
- Quotations had also been sought for bollards but had yet to be received.
- Quotations had been sourced for large capacity litter bins.

RESOLVED THAT:

- a) The installation of CCTV and lighting be considered to discourage anti-social behaviour in the area – advice to be sought from the Police
- b) The desired playground equipment and fitness equipment concept be agreed, and funding streams identified to enable an application to be made to the County Council for an extension to the Lease prior to any works being undertaken.
- c) A separate meeting be held in April 2019 with a one item agenda, i.e. The Link: To consider all the information/quotations.

2018-19/160.2 February Inspection Report

RESOLVED THAT:

- a) The wooden table reported as rocking loose be removed.
- b) The missing grips on the fitness equipment be replaced and that advice be sought from the supplier for the supply of grips which are as vandal-resistant as possible.

2018-19/161 PLANNING MATTERS

2018-19/161/1 Planning applications

P/2018/01387	25A Waterloo Street	Conversion of two individual retail units to create two new single bedroom flats with associated site works
No comment		
P/2019/00056	Imex Business Centre, Shobnall Road	Outline application for residential development for up to 144 dwellings including details of access
Generally in favour but reserve the right to comment when the detailed plans are available for consultation. Ask that the developer provides an information board highlighting the Roman road, Ryknild Street, together with its relationship to the town.		
P/2019/00076	Outwoods Hill Farm, Lower Outwoods Road	Prior Notification for an installation upgrade comprising a 20m high CF31 Lattice Tower on new concrete base
No comment		
TPO No 362	Land at Lawnswood (Branston Locks)	Following the submission of a formal Tree Survey the proposed TPO has been amended and is therefore re-

	Development, Branston Road, Tatenhill	served. Providing no objections are received the Order will be confirmed as unopposed.
No objection		
TPO Nos 366-380 inclusive	Town Hall and surrounding area	TPO No 4 was revoked by ESBC on 11 February 2019 and replaced by several smaller TPO's making it easier to review in the future. Providing no objections were received the Orders will be confirmed as unopposed.
No objection to TPO Nos 366-380 inclusive		

2018-19/161.2 Planning decisions

RESOLVED That the notified planning decisions be received and noted.

2018-19/162 QUESTIONS FROM COUNCILLORS AND REPORTS FROM REPRESENTATIVES

2018-19/162.1 Councillor Yousaf asked if an environmental project could be organised in liaison with ESBC which would offer an amnesty on fly tipping of large waste which could be collected and disposed of free of charge to residents.

The Clerk was requested to contact County Councillor Clarke to ask for an update and feedback on whether fly tipping incidents had increased since charges were introduced for using the tip.

2018-19/162.2 Councillor Dennis reported that an invitation had been received from Branston Parish Council to attend a Dedication Service at the Peace Wood on Saturday 06 April 2019. Councillor Dennis agreed to forward the details to all councillors.

2018-19/163 CORRESPONDENCE AND CIRCULARS

2018-19/163.1 SPCA: Weekly Bulletins had been received and circulated to all councillors.

DATE OF NEXT MEETING

Monday 18 March 2019 at The Princess Street Training Education and Enterprise Centre, 25-28 Princess Street, Burton upon Trent DE14 2NW commencing at 7.00 pm.

The Meeting closed at 9.10pm

Signed

Date