

**SHOBNALL PARISH COUNCIL**  
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Our Ref: MD

12 November 2018

**To: All Members of the Parish Council**

Dear Councillor

You are hereby summoned to attend a Meeting of the Parish Council to be held at the **Princess Street Training Education and Enterprise Centre, 25-28 Princess Street, Burton on Trent DE14 2NW** on **Monday 19 November 2018 commencing at 7.00 pm** at which the business set out below will be transacted.

Yours sincerely

*MDanby*

**Mary Danby**  
Parish Clerk

**PUBLIC FORUM**

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area.

**AGENDA**

- 2018-19/104 To receive apologies**
- 2018-19/105 To receive Declarations of Interest**
- 2018-19/106 To receive written applications for dispensations under the Localism Act 2011**
- 2018-19/107 To receive updates to Councillors' Register of Interest forms**
- 2018-19/108 To consider the Minutes of the Council meeting held on 15 October 2018**
- 2018-19/109 To consider matters arising from the Council meeting held on 15 October 2018**
- 2018-19/110 To receive a report from the PCSO**
- 2018-19/111 To receive a report from the Borough Councillors**
- 2018-19/112 To receive a report from the County Councillor**
- 2018-19/113 To consider financial matters:**
  - Schedule of payments
  - Bank reconciliation
  - 2018/19 budget showing actual receipts and payments as at 31 October 2018 and the proposed draft 2019/20 budget

**2018-19/114 The Link Park (Minute Nos. 2018-19/078 and 2018-19/097 refer)**

The following steps have been taken to ensure that the survey is distributed as widely as possible:

- Contact was made with the four Shobnall primary schools and they were asked if they would distribute the survey form to parents via their pupils. Two schools (Shobnall and Grange) agreed to assist and requested hard copies of the form to be provided to them. The forms were delivered to the schools and arrangements made for their collection on 03 December 2018.
- Contact was made with the Paget School - no response was received.
- Survey forms and collection boxes were left with BACT's Community Hub and the Princess Street Training Centre and arrangements have been made for their collection on 03 December 2018.
- A Survey Monkey form was set-up and launched (details were given to the schools, etc).
- The Survey Monkey link was uploaded to the council's website.
- Anglesey Parish Council agreed to publicise the survey (including the Survey Monkey link) to interested groups in their parish.
- The Burton Mail said they would put something together to publicise the survey.
- Information slips were attached to the equipment at The Link to encourage users to participate in the survey.

A closing date of 30 November 2018 has been set for the survey. If time permits the survey results will be provided to the council at the December 2018 meeting.

**2018-19/115 Branston Walking Group (Minute no. 2018-19/102 refers)**

An invitation has been extended for interested Shobnall Parish Councillors to meet with members of the Branston Walking Group:

**Date:** Thursday 06 December 2018

**Time:** 10.30am

**Venue:** Pavilion, Clays Lane Park, Branston

Please let the Clerk know if you wish to attend the meeting so that attendance numbers can be confirmed to the Branston Parish Clerk.

**2018-19/116 Branston Neighbourhood Plan:  
Consultation - Amendment of Parking Policy**

**2018-19/117 To consider planning matters**

**2018-19/118 To receive questions from Councillors and reports from Representatives**

**2018-19/119 SLCC Cheshire Branch Conference and the NALC Conference**

**2018-19/120 Correspondence and Circulars**

**2018-19/121 Items for next meeting**

**Date of next meeting**

Monday 17 December 2018 at The Princess Street Training Education and Enterprise Centre, 25-28 Princess Street, Burton on Trent DE14 2NW commencing at 7.00 pm.