

MINUTES OF A MEETING OF SHOBNALL PARISH COUNCIL
HELD AT THE PRINCESS STREET TRAINING ENTERPRISE AND EDUCATION CENTRE, PRINCESS
STREET, BURTON UPON TRENT ON MONDAY 18 JUNE 2018 COMMENCING AT 7.00PM

PRESENT

Councillor Hoare (in the Chair)
Councillors Dennis (minutes), Donlan and Shilton

In attendance

Councillor McKiernan (ESBC)
Matt Hancock (BACT)

PUBLIC FORUM

No members of the public were present.

BURTON ALBION COMMUNITY TRUST (BACT)

Matt Hancock attended the meeting and gave an overview of how the BACT Community Hub has supported the community:

- The Parish Council had made a donation of £5,000 over three years to support the creation of IT facilities at the Hub.
- The Parish Council would be able to use the facilities for meetings without charge.
- BACT to develop their data collecting to ensure all members of the community are provided for at the HUB.
- Over the last 12 months the focus has been on engaging on other aspects in the community and less on football.
- BACT's own programme delivery is Monday through to Sunday.
- John Widdowson organises the disability groups
- Social Inclusion project funding ends in July. BACT looking for alternative partnership funding to allow project to continue.
- BACT would like to receive local knowledge to ensure social inclusion project is targeting the correct area, time and activities to ensure it is delivering a service to as many as possible.
- Grange lease is short-term and BACT would have to be given six months' notice.
- BACT could support Grange Street School with their project to convert land into a sports facility.
- Wellbeing to be part of all sessions.
- BACT is looking to start a Walking for Health group.
- BACT do require funding to run their projects.

2018-19/030 APOLOGIES

- Councillors Dittmer, Lewis and Yousaf and the Clerk had tendered their apologies for absence.
- Councillors Clarke (SCC) and Walker (ESBC) apologies were received at the meeting.

RESOLVED That the apologies for absence be approved.

2018-19/031 DECLARATIONS OF INTEREST

None declared.

2018-19/032 WRITTEN DISPENSATION UNDER THE LOCALISM ACT 2011

No applications for dispensation had been received.

2018-19/033 UPDATES TO COUNCILLORS' REGISTER OF INTEREST FORMS

- Councillor Donlon completed the Register of Councillors Interests Form 2018/19 which the Clerk would forward to ESBC.
- No changes to members' registers of interest had been notified.

2018-19/034 MINUTES OF THE COUNCIL MEETING HELD ON 19 MARCH 2018

RESOLVED That the Minutes of the Meeting held on 21 May 2018 be approved as a true record.

2018-19/035 MATTERS ARISING FROM THE COUNCIL MEETING HELD ON 21 MAY 2018

ESBC ENFORCEMENT CORRESPONDENCE: Councillor McKiernan enquired if the correspondence she had forwarded regarding enforcement was helpful and whether would Shobnall Parish Council benefit from being included in this. This would look at areas for example where fly tipping was taking place.

RESOLVED That the Clerk make a formal request to ESBC for Shobnall Parish to be included in the enforcement programme.

2018-19/036 REPORT FROM PCSO

No report tabled.

2018-19/037 REPORT FROM THE BOROUGH COUNCILLORS

Councillor McKeirnan gave an update:

- The ESBC Council would next meet on 25 June 2018
- Gordon Street Surgery: NHS England monitoring for six months with monthly meetings also taking place. CCG were not up-to-date with issues.
- Café Zen: Three more meetings have been arranged for July, August and September 2018
- Mosley Street Church: HopeSprings are running Community Mental Health sessions on a Thursday 10:30 to 14:30 hours

2018-19/038 REPORT FROM THE COUNTY COUNCILLOR

None tabled.

2018-19/039 FINANCIAL MATTERS

2018-19/039.1 Schedule of Payments:

Payments	Cheque No.	Gross (incl VAT)	VAT
		£	£
Bloomin' Gardens & Landscapes Ltd Inv. No. 643405	100965	281.40	46.90
HMRC	100966	642.53	0.00
Clerk's salary and expenses	100967	766.41	9.34
Janet Dickson: Reimbursement re NP referendum banners	100968	71.00	11.85
Princess Street Training Centre: Room hire	100969	50.00	0.00
TOTAL PAYMENTS		1,811.34	68.09

RESOLVED That the payments be approved.

2018-19/039.2 Bank Reconciliation:

	£	£
Current Account b/fwd		35,251.49
Add: Unpresented cheques		
100960	737.40	
100961	10.25	
100962	254.17	
100963	98.06	
100964	770.03	
Total unpresented cheques		1,869.91
Add: Receipts this month		0.00
Bank Statement as 16 June 2018		33,381.58
Adjusted Account, i.e. LESS this month's payments		31,570.24

RESOLVED That the above was a true record.

2018-19/040 SHOBNALL NEIGHBOURHOOD PLAN

Members were advised that the result of the Neighbourhood Plan referendum on 07 June 2018 was:

495 electors voted, which gave a turnout of 9.54%

Number cast in favour of a YES: 447

Number cast in favour of a NO: 48

The Neighbourhood Plan had officially been “made” by ESBC on 14 June 2018.

RESOLVED THAT:

- The above report be received and noted.
- A vote of thanks be recorded for the hard work and time that had been put in to develop the Neighbourhood Plan and the contribution made by the Sub-Committee.

2018-19/041 THE LINK PARK

2018-19/041.01 Lease

Councillor McKiernan asked if the Parish Council had considered a community asset transfer of the park.

Members said that the Parish Council would want to renew the lease but it would want to include the tree areas in the vicinity in the new lease. This would allow litter to be collected in these areas.

Members noted that work needed to be completed on returning the BMX track to a grassed area before plans were developed for the site.

RESOLVED THAT:

- The Clerk research the feasibility of a Community Asset Transfer of The Link Park and the tree areas in the vicinity (Councillor McKiernan could support with this if required).

- Should the Community Asset Transfer option not be feasible any further lease of The Link Park should also include surrounding tree areas.
- The successful company who tendered on the work for The Link Park (i.e. returning the BMX track area to grass) to be asked to commence work.

2018-19/041.02 Noticeboard

Members were informed that bus shelter quality polycarbonate had been purchased at a cost of £180 including VAT and a quotation provided by the College to repair the noticeboard had been accepted at a cost of no more than £300.

RESOLVED That the above actions be retrospectively approved.

2018-19/042 MURAL AT DALLOW LOCK

RESOLVED That no further action is required.

2018-19/043 LANYARDS

Members considered quotations for the purchase of lanyards and ID badge holders for use by Members and the Clerk.

RESOLVED That 25 No. green lanyards including the text "Shobnall Parish Council" at a cost of £64.50 including delivery and VAT and 50 No. ID badge holders at a cost of £22.50 including VAT be purchased.

2018-19/044 STAFFORDSHIRE HIGHWAYS
TR6/18 BOROUGH ROAD, BURTON UPON TRENT
NOTICE FOR ZEBRA CROSSING, NOTICE AND ORDER FOR NO ENTRY
CDP5821-00-01_PO BURTON RAIL CONSULTATION PLAN

RESOLVED That the changes proposed at the railway station and the moving of the zebra crossing to another location away from the entrance/exit be noted and agreed.

2018-19/045 PLANNING MATTERS

RESOLVED That the following comments be submitted to ESBC:

P/2017/00791

Access to Lower Outwoods Road

Members did not agree that a vehicle registration system at the Red House Farm development would be an effective means of stopping vehicles from using Reservoir Road as a through route to the hospital.

P/2018/00619

Erection of a single storey side and rear extension

28 Price Court, Shobnall Road, Burton Upon Trent DE14 2BX

No objection

P/2018/00719

Erection of a two storey side extension

2 Victoria Street, Burton Upon Trent DE14 2LP

No objection

2018-19/046 QUESTIONS FROM COUNCILLORS

- Members noted that resurfacing had taken place around high traffic areas due to the Trent Bridge closing for repairs.
- Gulley is blocked by Byrkley Street flats. Councillor to attempt to report this online and feedback at the next meeting on how straightforward the process is.
- Councillor Hoare reported back that the signage at the foot bridge over the A38 was in good condition.

2018-19/047 CORRESPONDENCE AND CIRCULARS

- The Clerk had reported that the SPCA weekly bulletins had been received.
- Age UK South Staffordshire had provided a copy of their "Care Navigation Service in East Staffordshire" leaflet.

2018-19/048 RECEIVE REPORTS FROM REPRESENTATIVES

None received.

2018-19/049 PARISH CLERK'S APPOINTMENT

RESOLVED Members unanimously approved the Parish Clerk's appointment following completion of her probationary period.

2018-19/050 ITEMS FOR NEXT MEETING

None noted.

DATE OF NEXT MEETING

Monday 16 July 2018 at the Princess Street Training Enterprise and Education Centre, Princess Street, Burton Upon Trent.

The Meeting closed at 8.45pm

Signed

Date