

SHOBNALL PARISH COUNCIL

Minutes of the Meeting of Shobnall Parish Council held at Burton Town Hall on Monday, 15th January 2018.

Present for all or part of the meeting:

Cllr. P. Dennis (Chair)
Cllr. M. Hoare
Cllr. M. Dittmer
Cllr. M. Yousaf
Cllr. Y. Donlan

In attendance: Mrs. K. Squires (Clerk), Cllr. S. McKiernan (ESBC), Cllr. P Walker (ESBC), and Cllr. R. Clarke (SCC).

Public participation. Mr. Shaun Cruise (Fitzpatrick Cruise) and Mr. Paul Blackshaw (Trent and Dove Housing) addressed the meeting with proposed plans for developing the site of the former Adult Training Centre at Shobnall Street/Waverley Lane. Attention had been paid to the draft Neighbourhood Plan for Shobnall in designing this social housing development of 1 – 4-bedroom dwellings. Data held by Trent and Dove Housing had identified the type of housing required for the area. It was agreed that more copies of the plans would be made available to the Council to peruse before the next meeting of the Council so that suggestions and questions could be addressed then.

19.35 the meeting commenced

2017-18/190. Apologies. Cllrs. Shilton and Lewis had submitted their apologies. It was resolved to approve these.

2017-18/191. Declaration of interests. There were no declarations of interest.

2017-18/192. Written dispensation under the localism act 2011. There were no written applications for dispensation.

2017-18/193. Updates to Councillors' register of interest forms. There were no changes to members' registers of interest.

2017-18/194. Minutes of the Full Council meeting of 18th December 2017. It was resolved to approve these as a true record.

2017-18/195. Matters arising from the Full Council meeting of 18th December.

Minutes. The Clerk reported that there were now hard copies of minutes dating back to January 2013 except for minutes for February and October 2013 which were not on the website. Regrettably, minutes from before 2013 had been destroyed and were not on the website. It was resolved to discharge this item.

BACT – three-year funding. The Clerk was to write to BACT inviting a representative to attend the Parish meeting on April 16th 2018.

PC anti-virus. This had been updated at a cost of £31.99. the subscription was due for renewal in December 2018. It was resolved to discharge this item.

Clerk's contract. The amendments had been made to the document as agreed at the December meeting. It was resolved to discharge this item.

Casual vacancies. Cllr. Lewis had secured an agreement with the primary school to advertise the vacancies in the school newsletter. Copies would also be placed on Parish notice boards, and the website. Councillors would also place copies at various venues around the Parish.

2017-18/196. Report from PCSO. PCSOs Bradley and Mason reported that there had been no incidents of note in the Parish over the last month. A complaint about ‘anti-social driving’ on Butlers Court was being monitored.

2017-18/197. Report from the Borough Councillors. Concerns about fly-tipping on Shobnall Close were being followed up. Concerns about anti-social behaviour were being addressed with a phone conference on Thursday 18th January. Concerns were raised about anti-immigrant stickers on Shobnall Street; the stickers had been collected and would be passed to the PCSOs for the attention of the police specialist unit.

2017-18/198. Report from the County Councillor. Cllr. Clarke reported that social services buildings on St Paul’s square were considered not fit for purpose. It was proposed that Grange Street School was used temporarily. Concerns about parking that had been raised were not considered by the Council. Cllr. Clarke intended to pursue this matter. Parking at the school on an unadopted road to the rear of the building continued to cause concerns. Cllr. Clarke also reported that the Sure Start Children’s Centre had not closed as reported in the minutes of October 2017, although it was still planned to sell the building.

2017-18/199. Financial matters.

Bank reconciliation.

Current a/c B/F		30,036.79
Add: Unpresented cheques		
Total unpresented cheques	0.00	0.00
Add: Receipts this month	0.00	0.00
		0.00
Adjusted a/c		30,036.79
Bank statement 16 December		30,036.79

It was resolved to accept this as a true record.

Schedule of payments.

Payments	Cheque No.	Gross inc VAT	VAT	
*Bloomin gardens 642652&642729	100940	439.80	73.30	
Ladywell Accountancy Services	100941	62.50		
Clerk’s salary and expenses	100942	502.90	9.51	
	Total Payments	1,005.20	82.81	

It was resolved to approve these payments.

2017-18/200. Quote for work on The Link. The Clerk would also seek clarification on the quote which appeared to quote twice for the replacement of the litter bin. Following this clarification, the Clerk would seek to more quotes.

2017-18/201. Extension to Locum Clerk’s contract. It was resolved to extend the existing contract for three months.

2017-18/202. Advertisement of Clerk’s post. It was resolved that the post would be advertised on Parish notice boards, through SPCA, the library service, ESBC HR department. The Clerk would seek advice on other low-cost advertising opportunities. Cllr.

Dennis would ask how the post could be advertised through the Job Centre. A closing date of 16th February was set with interviews to be held on 26th.

2017-18/203. Contribution towards the cost of vandal-proof fence on the alleyway between Shobnall Road and Kingfisher Way/Shobnall fields. Cllr. Walker had informed the Council that a contractor had been appointed. As no formal request for funding assistance had been received, it was resolved to defer a decision on this matter.

2017-18/204. Impact of closure of NCN Route 54. This had now re-opened. Concerns that the closure was not marked at the Tatenhill end were raised; if the route closed again, this would be raised with SCC. It was resolved to discharge this item.

2017-18/205. Update on General Data Protection Regulations (GDPR). The Clerk explained the new legislation. It was resolved that the Clerk would register the PC with the Information Commissioner's Office (ICO) and undertake steps to rectify the status of the Council before the completion of the audit 2017/18.

2017-18/206. Planning matters. The following applications were considered:

P/2017/01618 change of use of ground floor from retail shop (class A1) to shop for sale of hot food (class A3) without complying with condition 5 of planning permission. No comment.

P/2017/01571 1 Victoria Street, conversion of existing 6 bedroom House in Multiple Occupancy (HMO) (Class 4) to a 8 bedroom House in Multiple Occupancy (HMO). No comment.

The following decisions had been made:

P/2017/01314 191-193 Waterloo street, retention if rear extension: PERMIT

p/2017/01037 Travelodge. Derby Street, retention of satellite dish: GRANT

2017-18/207. Questions from Councillors. There were no questions.

2017-18/208. Update on progress with Shobnall Neighbourhood Plan. The concerns about the independent examiner's report were repeated; especially relating to the use of the wrong draft document and ignoring electronically acquired traffic statistics. A meeting with Naomi Perry (ESBC) was to be held in the following week.

2017-18/209. Update on The Link. No report.

2017-18/210. Update on Unity Park. No report.

2017-18/211. Correspondence and Circulars.

The Pensions Regulator; staging date and next actions instructions
Neighbourhood Plan Examination report
SPCA weekly updates

2017-18/212. Reports from representatives.

Community Conversation. There had been no meeting for three months, but a draft leaflet had been produced.

2107-18/213. Items for next meeting.

Clerk's pension.
Maintenance of Parish notice board.

Date of next meeting: Monday 19th February 2018