

## **SHOBNALL PARISH COUNCIL**

Minutes of the Meeting of Shobnall Parish Council held at Burton Town Hall on Monday, 18<sup>th</sup> December 2017.

### **Present for all or part of the meeting:**

Cllr. P. Dennis (Chair)  
Cllr. M. Hoare  
Cllr. M. Dittmer  
Cllr. M. Yousaf  
Cllr. D. Shilton  
Cllr. Y. Donlan  
Cllr. R. Lewis

**In attendance:** Mrs. K. Squires (Clerk), Cllr. S. McKiernan (ESBC),  
Cllr. P Walker (ESBC) and Cllr. R. Clarke (SCC) had sent their apologies.

**Public participation.** No members of the public were present.

**Before the commencement of the meeting, the Council acknowledged the passing of former Councillor Val Galbraith who had sat on the Council when it had first been formed. As the family was known to any of the current councillors, it was agreed that the Clerk would send a card of condolence to the funeral directors.**

**2017-18/167. Apologies.** There were no apologies.

**2017-18/168. Declaration of interests.** Councillor Hoare stated an interest in planning application P/2017/00994; the applicant was known to her.

**2017-18/169. Written dispensation under the localism act 2011.** Councillor Hoare had submitted a written application for dispensation related to the above matter. It was resolved to grant this application.

**2017-18/170. Updates to Councillors' register of interest forms.** There were no changes to members' registers of interest.

**2017-18/171. Minutes of the Full Council meeting of 20<sup>th</sup> November 2017.** It was resolved to approve these as a true record.

**2017-18/172. Matters arising from the Full Council meeting of 20<sup>th</sup> November.**

Minutes. The Clerk reported that this work had begun.

BACT – three-year funding. This item was to be kept on the agenda as a reminder to invite a representative of BACT to address the Parish at the Parish Meeting in April

**2017-18/173. Report from PCSO.** No report was given.

**2017-18/174. Report from the Borough Councillors.** Cllr. McKiernan reported that the full Council had held a meeting on 4<sup>th</sup> December. She had been named as Mental Health Champion and had received mental health emergency training. She was still trying to push health matters forward and had been contacted by Dr. Masaud with whom she would be meeting in the New Year. The night shelter for rough sleepers was now open.

**2017-18/175. Report from the County Councillor.** No report was given.

**2017-18/176. Financial matters.**

Bank reconciliation.

Current a/c B/F		31,585.15	
Add: Unpresented cheques			
Total unpresented cheques		<b>0.00</b>	
Add: Receipts this month	67.24		
		67.24	
Adjusted a/c		<b>31,652.39</b>	
Bank statement 16 November		<b>31,652.39</b>	

It was resolved that this was a true record.

Schedule of payments.

Payments	Cheque No.	Gross inc VAT	VAT
Clerk's salary and expenses	100937	428.62	
Mrs. P. Dennis	100938	67.24	
	<b>Total Payments</b>	<b>495.86</b>	<b>.00</b>

It was resolved to approve this payment.

**2017-18/177. 2018-19 precept.** It was resolved to set the precept at £20,810

**2017-18/178. PC anti-virus.** It was resolved to renew the anti-virus software at the cost of £90 for 2 years. The renewal date would be added to the calendar of actions that the Clerk was creating for the new Clerk.

**2017-18/179. New Clerk's contract.** The draft document was considered and amended.

**2017-18/180. New Clerk's induction.** As the successful applicant had decided not to take up the offer of the post, this was not considered as the induction would depend on the experience of the person when an appointment was made. It was resolved to re-advertise the post in the New Year.

**2017-18/181. Vacancies on the Parish Council.** The vacancies would be added to the website, advertised on notice boards and an article would be prepared for the Burton Mail.

**2017-18/182. Planning matters.**

P/2017/00994 62 Ravens Way, Burton Upon Trent, Staffordshire. Change of use of garage to hairdressing salon. The Clerk would respond to this stating the concerns about off-road parking provision and loss of amenity to the mainly residential neighbourhood.

**2017-18/183. Questions from Councillors.** Cllr. Yousaf enquired about progress of replacing the fence at the alleyway between Shobnall Road and Kingfisher Way/Shobnall fields. The Clerk reported that an email had been received from Cllr. Walker (ESBC) updating the Council on this matter; quotes for replacing the fence with vandal-proof fencing had been sought. Andy Mason (ESBC) had asked if the PC was prepared to contribute towards the cost of the new fence. This would be considered at the next meeting in January. Cycle path NCR54 was temporarily closed with no indication of when it might re-open This would be added to the next agenda.

**2017-18/184. Update on progress with Shobnall Neighbourhood Plan.** The draft report had been received. Although its content could not be challenged, questions were asked about the disqualification of 2/3 of the identified green spaces and that concerns about traffic volume were excluded.

**2017-18/185. Update on The Link.** Still awaiting the quote for remedial work. Clerk to chase.

**2017-18/186. Update on Unity Park.** No report was given.

**2017-18/187. Correspondence and Circulars.**

Email P. Walker (ESBC): new fence request for contribution towards cost of fence

**2017-18/188. Reports from representatives.**

**2107-18/189. Items for next meeting.**

Contribution towards fence repairs

**Date of next meeting:** Monday 15<sup>th</sup> January 2018.