## **SHOBNALL PARISH COUNCIL**

Minutes of the Meeting of the Shobnall Parish Council held at Burton Town Hall on Monday 24th April 2017

**Present**

Councillors: (Chair) M Hoare, (Minutes) P.Dennis, M.Dittmer, Y Donlon, R Lewis and D.Shilton,

Also Present

Shelagh McKiernan, Paul Walker and Ian Burley

**2017-18/01 APOLOGIES FOR ABSENCE**

Hina Khan and Mahboob Yousaf

**2017-18/02 DECLARATION OF INTERESTS IN MATTERS TO BE CONSIDERED**

None declared.

**2017-18/03 MINUTES OF THE MEETING HELD ON 30th JANUARY 2017**

The Minutes were accepted as a true record

**2017-18/04 MATTERS ARISING FROM THE MINUTES**

* Computer tablet and Parish Council given to R Lewis.
* Following the meeting it was confirmed that the “Special - Shobnall” charge on the Council Tax Bill is work the Parish Council ask the Council to do on their behalf.
* Block gully behind resident’s homes in Lordswell Road – Environmental agency to contact landowner and residents to resolve the issue. Parish Council to contact resident in due course to confirm satisfactory resolution.

All other matters arising from the minutes are discussed under the appropriate heading within these minutes.

**2017-18/05 PUBLIC PARTICIPATION**

Member of the public came to observe the meeting.

**2017-18/06 BOROUGH COUNCILOR’S REPORT / COUNTY COUNCILLOR’S REPORT**

Meeting noted that Councillors were present in a listening capacity due to the forth coming elections on 4th May 2017.

Meeting was informed that Shelagh is still involved in the town centre re- generation meetings.

Paul Walker, Perspective Borough Councillor for the ward came to the meeting as requested during the Spring Opportunities for Shobnall on 20th April 2017.

It was confirmed that Bill Ganley has stepped down from his Councillor’s role. The meeting wished to note their thanks for Bill’s contribution to Shobnall Parish Council as a member and also as a County Councillor.

**2017-18/07 Budget 2016/17 and 2017/18**

* The draft budget compiled for 2017/18 was discussed. Formatting to be checked on spreadsheet. Nothing has been budgeted for the neighbourhood plan. Highlighted the need to source grants to help with projects.
* Meeting confirmed the need to make enquiries for an internal auditor for year end accounts.

**2017-18/08 SHOBNALL NEIGHBOURHOOD PLAN**

M Hoare updated the meeting on the information required by Naomi Perry, ESBC for the next stage of the Neighbourhood plan:-

 - The Plan (ensuring the plan period is on the front page and also that the plan includes a map of the plan area (Parish))

 - A Basic Conditions statement - setting out how the plan meets the basic conditions

 - A consultation statement - setting out what consultation has taken place on the plan and what changes have been made as a result

 - Determination statement - this should include information on the Strategic environment Assessment.

Meeting not certain if the Parish Council will have to pay to deliver the above.

**2017-18/09 THE LINK**

After taking measurements Dave has come to the conclusion the area would not be large enough for cricket nets taking into consideration the placement of the current equipment insitu.

P Dennis highlighted the amount of litter on the path which has been dropped from members of the public using Burger King. **Action**: to see if they would sponsor a bin for the Link.

**2017-18/10 BACT**

Shelagh confirmed that she would contact BACT to forward details for the cost of running the car park cricket sessions at the BACT Centre in Grange Street.

**2017-18/11** **PCSO Update**

No report tabled.

Meeting noted that it has come to attention of residents that at the Day Centre someone is rough sleeping and someone is going through the bins.

**2017-18/12 PROJECTS**

**BUS SHELTERS**

Maps are required to show the shelters at the right scale and to confirm the correct location. It was suggested to contact Ronda Gallimore at the council who may be able to help with this as she is the transport coordinator. Action: Dave to email Rhonda.

Robert has sent email to Dave about national maintenance and cleaning which is on the file

**NOTICEBOARDS**

Noticeboards were installed on Friday, 21st April 2017. Two keys per noticeboard as each panel has a different key. Pictures for publicity to be taken at a later date with the college. The meeting thanked Margaret and Stuart Dittmer for attending all the sites on the day and taking photographs and for Yasmin who attended at the Link and the BACT centre.

**COMMUNITY INFORMATION IN SHOBNALL**

Ian Burley, Community Support Officer - South East Cluster – Covering Barton, Burton, Glascote, Lichfield, Shenstone, Tamworth and Wilnecote Libraries - Staffordshire Libraries and Arts Service - Tamworth Library, Corporation Street, Tamworth, Staffs. B79 7DN

Ian has been asked to lead a small working group tasked with helping with improved community information in Shobnall Ward as part of the pilot children’s project in the area.

Ian gave an over view on the background to the project being piloted in the Shobnall Ward (attached). With cost pressures on services this project is an initiative to get professionals, services and organisations together for the residents of Shobnall to be aware of what is available to ensure areas of concern are dealt with as soon as possible and for residents to set up and participate in their own support groups.

The project has no defined end date as it is about developing local assets within Shobnall, which will hopefully be sustained and sustainable longer term.

Volunteering opportunities with the project will be made known to residents.

The next.meeting is on Monday, 22nd May 2017 at 10.00 hours at East Staffs Children’s centre Waterloo Street. Shelagh requested to be copied into this. Margaret Dittmer and Yasmin to attend. Other people who wanted to volunteer under a different organisation should contact Ian Burley for more information.

**2017-18/13 PLANNING**

Planning discussed and noted.

|  |
| --- |
| Ref: P/2017/00389 Display of two internally illuminated box signs |
| Palletforce, Callister Way, Burton Upon Trent, Staffordshire, DE14 2SYP/2017/00202 Tiddlywinks Day Nursery, 151 Shobnall Road, Burton upon Trent, DE14 2BD -conversion to three flats – approved |

**2017-18/14 CORRESPONDENCE**

* SPCA Bulletins – they have been circulated.
* HAGS – brochure for play, sports and fitness equipment - noted
* Wicksteed playgounds brochure - noted
* Grant Thornton year end accounts paperwork – noted for further action
* **Email from Kate Murphy (and the trustees of the Sinai Park House Trust**) -email had been forwarded to all. Discussed: We are only a small parish council so not certain on how we could support. Would prefer to save for public ownership rather than private ownership. However, property falls mainly within Branston Parish Council. **Action:** To email to give opportunity to come to a meeting.
* **New Councillor Training Opportunity** organised by Anglesey Parish Council on Thursday 27th April 2017. No one available due to other commitments. **Action:** Email and thank for opportunity and confirm willing to be considered for any other training courses organised.
* Need more information for the **Staffordshire Playing Fields** as we do not know what it is for. **Action** – to email for more information

**2017-18/15 ACCOUNTS FOR PAYMENTS**

|  |  |  |  |
| --- | --- | --- | --- |
| **Description** | **Cheque No.** | **Total** | **Vat** |
| Bloomin gardens Feb & March reports | 100798 | 538.20 | 89.70 |
| ESBC March 2017 room hire | 100904 | 21.00 | 1.60 |

Meeting noted that when tablets are brought to Computer Line the Clerk to be informed of the work required, so an email can be forwarded to Computer Line to confirm work can be carried out. This is to ensure issues and costs are noted. The Clerk to request Chair or Vice Chair to send a confirmation email to Computer Line when it is their equipment.

**2017-18/16 MEMBER’S REPORT**

* Discussed the number of tragedies associated with the foot bridge over the A38 and if there was something the Parish Council could do to help. Potentially support restrictions to accessing parts of the bridge or an information board giving out details of support groups in the area were discussed. Meeting noted that Mr Ganley was instrumental in this area but Highways Agency noted that actions may just move issues to other areas. **Action** to email and establish the statistics associated with the area.
* Unity park landscaping discussed as feedback highlighted areas that could brighten the area up eg litter removal and plants in planters. Shelagh highlighted that there had been discussions previously on a community initiative for the planters but publicity had not been forthcoming. Meeting confirmed they would help with any leaflet drops. Potential to look at this area in more detail. **Action**: to find out frequency of bin emptying.

**2017-18/17 DATE OF NEXT MEETING**

The Annual meeting of the Parish will be held on Monday, 15th May 2017 at Burton Town Hall commencing at 7pm.followed by the Parish Council meeting.