

SHOBNALL PARISH COUNCIL

Minutes of the Meeting of the Shobnall Parish Council held at Burton Town Hall on Monday 20th October 2014.

Present:

Councillors M. Yousaf (in the Chair), P. Dennis, J. Dickson, M. Dittmer, Y. Donlon, M. Hoare, D. Shilton and County Councillor R. Clarke.

Apologies:

Bill Ganley and Natasha Ebbutt.

Also present:

C. Smith (Clerk), Bob Phillips, Jo Samuels (BPUD), M. Cobb (Burton Mail) and members of the public.

101/14 **MEMBERS TO DECLARE ANY INTERESTS IN MATTERS TO BE CONSIDERED**

There were no interests to declare.

102/14 **MINUTES OF THE MEETING HELD ON 15th SEPTEMBER 2014**

The minutes were accepted as a true record.

103/14 **MATTERS ARISING FROM THE MINUTES**

LAWNS FARM DEVELOPMENT

The Clerk informed the meeting he has contacted County Councillor Ron Clarke for him to chase up a response from Geoff Evenson, County Councillor Ron Clarke informed the meeting that this is the case and it has been reported to Graham Hunt.

104/14 **PUBLIC PARTICIPATION**

Peter Wildsmith was in attendance to inform the meeting that he has reported 2 issues recently but has not had a response.

- He has contacted the Borough Council and Network Rail about the gardening project at Burton Railway Station.
- He has contacted the Borough Council and the Police about cyclists on pavements.

Resolved: It was agreed that the Clerk forward a copy of Peter Wildsmith's issues to County Councillor Ron Clarke for him to look into.

Graham Wright was in attendance at the meeting to complain about the state of the fence in Shobnall alley and the amount of dog fouling in and around that area.

Resolved: The Clerk informed the meeting that Borough Councillor Bill Ganley is meeting with an Officer from ESBC on site to discuss the issue of the fencing in the alley and Graham Wright was invited to also attend.

105/14 SHOBNALL NEIGHBOURHOOD PLAN – BPUD

Brian Phillips and Jo Samuels from BPUD were in attendance at the meeting to give a presentation on the services they offer as a company to Parish Councils in order to produce a Neighbourhood Plan. An 8 stage draft methodology was distributed to Members.

- BPUD have worked with 5 other Parish Councils in East Staffordshire.
- They have a good relationship with the Borough Council Planning Department.
- It would take between 12 – 18 months to prepare a Neighbourhood Plan.
- The Parish Council would need to set up a working group which is answerable to the Parish Council.
- The total cost for delivery and assistance of all 8 stages of the process would be sixteen thousand pounds.

Resolved: It was agreed that Parish Council need to arrange a separate meeting to discuss just the Neighbourhood Plan, it was suggested that Monday 10th November be arranged for the meeting. Janet Dickson will invite a representative from Kirkwells to the meeting.

106/14 SHOBNALL PRIMARY SCHOOL

Ron Clarke informed the meeting that he has had a meeting with the Headteacher and Governors at the school to discuss the impact the housing developments will have on the demand for school places in the future.

Resolved: It was suggested by the school that a meeting be set up with Parish Councillors to discuss the issues prior to them meeting with the County Council.

Janet Dickson, Margaret Hoare and Dave Shilton agreed to attend a meeting at the School on Wednesday 22nd October.

107/14 NEIGHBOURHOOD PRIORITIES UPDATE

The Clerk informed the meeting that the Parish Council need to come up with some priorities for the financial year 2015/16.

Resolved: It was agreed that the Clerk inform Andy Mason that the Parish Council wish to revisit the tidying up and improvement to the street scene in Waterloo Street as a priority for the Ward.

108/14 UNITY PARK

The Clerk informed the meeting that Mike Hovers has contacted him to say that in order to install a permanent roof net that the basketball nets will have to be removed. The Borough Council are fairly relaxed on a contribution from the Parish Council towards the costs.

Resolved: The Clerk will contact Mike Hovers for clarification that the basketball nets will either be removed temporarily or permanently.

109/14 THE LINK

The Clerk informed the meeting he has placed an order with Streetscape for the supply and installation of 6 items of outdoor gym equipment at The Link for the Spring of 2015.

110/14 PARISH COUNCIL WEBSITE

The Clerk informed the meeting that the website to date has currently received 573 hits.

111/14 PROJECTS 2014/15

There was nothing to report.

112/14 BUDGET 2014/15

There was nothing to report.

113/14 PARISH CLERKS CONTRACT

The Clerk circulated a draft contract and job description for Parish Clerk.

Resolved: It was agreed that Trish Dennis will take a copy and email it to all Members.

114/14 COUNTY AND BOROUGH COUNCILLORS REPORT

There was nothing to report.

115/14 PACT

Dave Shilton informed the meeting that the current issues were;

- Continued noise issues at the Town Hall Function Suite, a meeting is to be set up with the new manager to discuss.
- Parking issues.
- Speeding vehicles.
- An increase in the amount of dog fouling.

116/14 PLANNING**Planning Applications for consultation**

P/2014/01314 Erection of a part first floor and two storey rear extension at 305 Shobnall Street

P/2014/01160 Demolition of part of existing outbuildings to facilitate the erection of an extension to form an MOT bay and formation of a parking area at 22 Borough Road

P/2014/01177 Conversion and alteration of redundant garage to form ground floor lounge area for existing first floor flat at Byrkley Arms Byrkley Street

P/2014/01197 Erection of a part single and two storey rear extension at 20 Albert Street

P/2014/01200 Erection of a part two storey, part single storey, part first floor rear extension at 86 Grange Street

P/2014/01277 Installation of external render system to the front elevation at 136 Gordon Street

P/2014/01302 Erection of a single storey rear extension at 108 Grange Street

Planning Applications Determined

P/2014/00946 Erection of a single storey and two storey rear extensions and a rear dormer extension at 14 Shobnall Street

P/2014/01048 Erection of a single storey rear extension at 254 Shobnall Street

P/2014/00840 Conversion of ground floor of redundant public house to form 3 flats at Byrkley Arms Byrkley Street

P/2014/01123 Erection of a single storey rear shop extension with first floor railings and an external staircase to serve new entrance door to flat above at 68 Waterloo Street

117/14 CORRESPONDENCE

ESBC Planning applications registered during week ended 19th September 2014
 Planning applications registered during week ended 26th September 2014
 Planning applications registered during week ended 3rd October 2014
 Planning applications registered during week ended 10th October 2014
 HSBC Statement 132

118/14 ACCOUNTS FOR PAYMENT

			Cheque no
C Smith	Salary October	£521.92	455
	Internet October	£10.00	
	Office Expenses October	£5.00	
	Minus 20% tax deduction on salary	-£104.38	
		<u>£446.52</u>	
Grant Thornton	2013/14 External Audit	£270.00	456
Zurich Insurance	Insurance Premium	£297.34	457
Local Councils Ass.	Council Administration 9 th Edition Clerks Manual 2013	£135.00	458

119/14 CLERKS AND MEMBERS REPORT

There was nothing to report.

120/14 DATE OF NEXT MEETING

Resolved: That the next meeting be held on Monday 17th November 2014 at Burton Town Hall.

