

SHOBNALL PARISH COUNCIL

Minutes of the Meeting of the Shobnall Parish Council held at Burton Town Hall on Monday 28th July 2014.

Present:

Councillors D. Shilton (in the Chair), P. Dennis, J. Dickson, M. Dittmer, Y. Donlon, N. Ebbutt, M. Hoare and County Councillor R. Clarke.

Apologies:

Councillors Bill Ganley and M. Yousaf

Also present:

C. Smith (Clerk), Corrine O'Hare and Laura McCombe (ESBC).

61/14 **MEMBERS TO DECLARE ANY INTERESTS IN MATTERS TO BE CONSIDERED**

There were no interests to declare.

62/14 **MINUTES OF THE MEETING HELD ON 16th JUNE 2014**

The minutes were accepted as a true record.

63/14 **MATTERS ARISING FROM THE MINUTES**

LAWNS FARM DEVELOPMENT

The Clerk read out the reply from Geoff Evenson in response to the Parish Council's question regarding a bridge over the A38 at Callister Way. According to Geoff Evenson a link from Callister Way has been discussed by Staffs CC and ruled out due to levels and third party land.

Resolved: It was agreed that the Clerk contact Geoff Evenson requesting copies of minutes from meetings when such decisions were made.

UNITY PARK

The Clerk informed the meeting that he has not had any further details from Mike Hovers regarding prices for installing netting or a roof cover to stop balls going into residents' properties.

Resolved: The Clerk will chase up Mike Hovers for a progress report.

64/14 **PUBLIC PARTICIPATION**

There was no public participation.

65/14 **SHOBNALL NEIGHBOURHOOD PLAN**

Corrine O'Hare and Laura McCombe were in attendance to give the Parish Council some background information about a Neighbourhood Plan, the process of forming a Plan and how to proceed with the creation of a Plan.

- The Neighbourhood Plan is a mini local plan for the Parish.
- Land use, developments, open spaces and traffic are major parts in the plan.
- The Plan could take up to 2 years to produce and cost between 15 to 20 thousand pounds.
- A grant of 5 thousand pounds is available from ESBC.
- Corrine will help administer the Plan.

Resolved: It was agreed that Corrine forward a list of consultants that the Parish Council can contact in order to proceed with producing a Neighbourhood Plan.

66/14 **NEIGHBOURHOOD PRIORITIES UPDATE**

There was nothing to report.

67/14 **THE LINK**

The Clerk informed the meeting he was in receipt of a quote from Bloomin Gardens for the supply and installation of 6 items of outdoor gym equipment at The Link. The Clerk is still awaiting a quote from Wicksteed Leisure.

Resolved: It was put to the vote and agreed that the Parish Council at this moment in time do not make any improvement to the BMX track.

68/14 **PARISH COUNCIL WEBSITE**

Resolved: It was agreed that the Clerk chase up Branston Media to request that the photos of the new Councillors are added to the website along with the latest minutes and agendas.

69/14 **PROJECTS 2014/15**

There was nothing to report.

70/14 BUDGET 2014/15

There was nothing to report.

71/14 PARISH CLERKS CONTRACT

The Clerk informed the meeting that he was in receipt of various pieces of literature kindly forwarded by Staffordshire Parish Councils Association in order to form an employment contract. The Clerk is also in receipt of literature to enable the correct reporting of income tax due on salary in line with HMRCs new PAYE arrangements introduced in October 2013.

Resolved: The Clerk will submit a draft contract and job description for discussion at the September meeting.

72/14 PARISH COUNCIL NEWSLETTER

It was agreed to discuss this item at the September meeting.

73/14 COUNTY AND BOROUGH COUNCILLORS REPORT

County Councillor Ron Clarke informed the meeting;

- Consultation has taken place with residents of Rangemore Street and Grange Street and it has been agreed that double yellow lines will be installed at the relevant positions.
- Ron has decided to put plans on hold in Shobnall Street as a result of the recent feasibility study into the road and traffic issues.

74/14 PACT

Dave Shilton informed the meeting that the current issues were;

- Anti-social behaviour at the Outwoods Street entrance to Shobnall Fields
- Flytipping in Vernon Terrace
- Live Bands appear to be playing beyond midnight at Town Hall functions.
- Trees in Shobnall Street are blocking the pavement.

75/14 PLANNING**Planning Applications for consultation**

P/2014/00911 Erection of a single storey rear extension at 6 Edward Street

P/2014/00816 Change of use from residential (Class C3) to dental clinic (Class D1) at 70

Grange Street

Planning Applications Determined

P/2014/00742 Erection of an attached double garage and rear conservatory at 2 Ravens Way

76/14 **CORRESPONDENCE**

ESBC Planning applications registered during week ended 20th June 2014
 Planning applications registered during week ended 27th June 2014
 Planning applications registered during week ended 4th July 2014
 Planning applications registered during week ended 11th July 2014
 Planning applications registered during week ended 18th July 2014

77/14 **ACCOUNTS FOR PAYMENT**

			Cheque no
C Smith	Salary July/August	£1043.84	450
	Internet July/August	£20.00	
	Office Expenses July/August	£10.00	
	Line Rental	£43.80	
	Cartridge	£8.00	
	Postage 12 x 1 st Class	£7.44	
		<u>£1133.08</u>	
Bloomin Gardens	Invoice 636343	£294.00	451
A Elson	Internal Audit for 2013/14 accounts	£150.00	452

78/14 **CLERKS AND MEMBERS REPORT**

Margaret Hoare informed the meeting that she and Dave Shilton have recently attended the interim meeting to discuss how residents and stakeholders can get involved in the detailed planning application at Redhouse Farm.

Margaret Dittmer informed the meeting that she and Margaret Hoare attended the Burton Boys production at Paget High School.

Resolved: It was agreed that Councillors were happy to receive copies of the agenda and minutes via email from the Clerk in future.

79/14 **DATE OF NEXT MEETING**

Resolved: That the next meeting be held on Monday 15th September 2014 at Burton Town Hall.